

March 25, 2015

Dear Students,

In order to better meet the needs of our majors and minors, the Criminology and Criminal Justice Department will be using a new waitlist system in Banner for the upcoming registration period. The waitlist system will allow you to make a better judgment about your chances to get a spot in a particular class. The system will also allow the Department Head to monitor the demand for a particular class and to add sections (when it is possible and appropriate) to meet student demand.

In the event that a student (who has registered for graduation) needs a course in order to graduate during that semester AND there are no other suitable course options for them, the Department Head may move that student to the top of the list.

If you are at the top of the waitlist and a seat becomes available, you will receive an email that asks whether you wish to take that seat. You MUST respond with a yes within 24 hours or the next student in line will be notified of the open spot.

You must be very diligent in checking your email because the window of opportunity is very small and if you miss it you will not get the spot.

Because we are using the waitlist system, do not email individual faculty asking that they grant you an override.

As the semester comes to an end, I hope that you are ready to dig deep and finish strong! The faculty and I are always here to assist you either in person or by phone or email.

With best regards

*Dr. Patti Salinas, Department Head*